IAAP Group Membership Application:
Minimum Standards for Training Program Regulations
January 2023

An association's Training Regulations comprise the formal requirements and aspects of the association's training program. The contents and sequence of requirements can change according to specific situations and needs and may be subtracted to or added as necessary.

1. General introduction to the training program
Describe the general structure of the training program in terms of the program's psychological orientation around analytical psychology, expected prior experience of applicants, the expected length of time to complete the program, the different stages of training and what each stage might address, what does completion of the program signify (e.g., certification as a Jungian Analyst and eligibility to be an association member and therefore become IAAP certified.)

2. Requirements for application
Describe the expected academic and professional experience of persons applying to the program, the number of hours of analysis required and with whom (e.g., an IAAP Analyst, only analyst members of the association, etc.) prior to making application, what documentation will be required to verify past academic and professional experience as well as hours of analysis, when applications may be submitted, and any application deadlines.

3. Admission procedure
Describe the procedure for admission to the training program in terms of the application form; the required supporting documentation; the person or organizational body, (such as an admissions committee), who will receive and evaluate the application; the required interview process, the application fee, and how and when applicants will be informed as to whether or not they have been accepted into the training program.

4. Formal aspects of the training program
Describe the structure and organization of the training program. E.g.:

I. *Who is in charge of the training program (e.g., Director of Training, Training Committee, Review Committees)*
II. *Frequency of attendance (weekly basis, weekends etc.)*
III. *Duration of the program (total number of hours of training, hours per year, how many years)*
IV. *Forms of learning and methods of teaching (e.g., theoretical/clinical lectures and seminars, group supervision, individual supervision, individual analysis)*
V. *Attendance requirements*
VI. *The stages of the training program and what material will be taught at each stage, as well as what requirements must be met to pass from one stage to another*
VII. *Who are the potential training program instructors*

VIII.   *How might possible future changes in the training program impact the existing training candidates.*

IX.   *What is the process for a candidate to take a leave of absence, for how long may a leave be taken, and what is the process to rejoin the training program*

X.   *The Evaluation Process. Describe the evaluation process. It may comprise the following:*
a.   *A Training or Review Committee's evaluation of the candidates' progress*
b.   *The candidate's supervisor's evaluation of supervision*
c.   *Evaluation by lecturers or class instructors*
d.   *The candidate's self-evaluation and general comments*
e.   *The candidate's feedback on the training program*
f.   *The examination process, if any, in terms of the frequency of exams and the consequences of passing or failing exams*
g.   *Any requirements with respect to written papers and whether they are research- based or otherwise*
h.   *Requirements for completion of the program and certification in terms of, for example, case report*

5. Personal Analysis:

Who can be the analyst, number of hours, continuity of analysis during training, requirements about face-to-face vs. online, frequency etc.)

6. Requirements regarding candidates seeing patients under supervision :

How many clinical hours of supervised work must a candidate complete in a given year or over the course of the training program.

At what point during the training program <u>may</u> a candidate begin to see patients? Requirements regarding seeing patients face-to-face vs. online.

At what point during the training program <u>must</u> a candidate begin to see patients? Requirements regarding seeing patients face-to-face vs. online.

7. Individual supervision

Criteria for candidates' individual supervisors (IAAP membership, e.g., 5 years of experience, trained supervisor? What are the requirements regarding the number of hours and frequency of supervision. Requirements regarding face-to-face supervision vs. online, etc.)

8. Group supervision

What group supervision is required and for what portion of the training program,

Criteria for group supervisors (IAAP membership, e.g., 5 years of experience. Trained supervisor? What are the requirements regarding the number of hours and frequency of group supervision. Requirements regarding face-to-face vs. online group supervision, etc.)

9. Graduation

What is required to qualify from the training program, and once qualified, what is the process for admission into the Group Member and therefore admission into the IAAP?

10. Training Fees and other Economic issues.

11. Training complaints procedure
Describe how are candidates' complaints regarding the training program handled and what is the process for making a complaint.

12. Code of Ethics:
The candidate is obliged to accept and follow the code of ethics of the Group Member. In the case of a complaint concerning the ethical (mis)conduct leading to a breach of the code by a candidate, the procedure laid out in the statutes of the Group Member will be followed.

Pilar Amezaga
Chair
Group Member Application Sub. Committee

Revised by the Group Member Applications Sub Committee in February, 2023
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